Axario | HOME

A FREE GUIDE FROM AXARIO HOME

Home Inventory Checklist

A room-by-room record of what you own, what it's worth and where the proof is.

This inventory belongs to

Household name

Started on

Address

Last updated

Why keep a home inventory?

Most of us couldn't list everything we own if we had to, and that's usually the moment we need to: after a break-in, a burst geyser, a storm or a fire. A home inventory is simply a record of what you have, what it's worth and where the proof is kept.

- Make an insurance claim quickly and confidently
- Make sure you're insured for the right amount
- Check whether something is still under warranty
- Plan a move, or sort out a loved one's estate

Two ways to use it

On screen

Open the PDF on your computer and type straight into it. In most PDF readers, your room totals and grand total add up for you. Save a copy when you're done.

On paper

Print it, walk through your home with a pen and fill it in by hand. Keep a photo or scan of the finished pages somewhere safe, away from home.

Start small. Don't try to do the whole house in one go. Pick one room, give it ten minutes and fill in what you can. A room a week, and you're done in a couple of months.

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with space for your own items

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and if something happens

What to record for each item

For everyday items, a photo is enough. For anything valuable, or anything you'd struggle to replace, capture as much of this as you can.

1 Photos
One of the whole item and a close-up of the brand or label.

2 Make, model and serial number
Usually on a sticker at the back or underneath. Photograph it instead of typing it out.

3 Year bought and value
What it cost, or what it would cost to replace. An estimate is better than nothing.

4 Proof of purchase
A receipt, invoice, bank statement line or order confirmation email.

5 Warranty
When it ends, and where the warranty card or document is kept.

6 Where it is
Which room, cupboard or storage box.

Quick tip: before you start, walk through your home recording a slow video, opening cupboards and drawers as you go. In a few minutes you'll have a useful record, even before the detail is done.

Your home at a glance

Your room totals appear here and add up to the value of everything you've recorded.

Done	Area	Page	Total value (R)
☐	Lounge and living areas	3	
☐	Dining room	3	
☐	Kitchen	4	
☐	Laundry	4	
☐	Main bedroom	5	
☐	Bathrooms	5	
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☐	Garage and storeroom	7	
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☐	Anything else	9	
	Grand total		

Check your cover: make sure your values line up with what you're insured for. If your grand total is higher than your household contents cover, speak to your insurer or broker.

Lounge and living areas

Room done ☐

Photo	Item	Make, model or serial no.	Year bought	Value (R)	Proof, and where it's kept
☐	TV				
☐	Sound bar and speakers				
☐	Decoder and streaming devices				
☐	Gaming console				
☐	Couches and chairs				
☐	Coffee and side tables				
☐	Rugs and curtains				
☐	Lamps and light fittings				
☐	Artwork, mirrors and decor				
☐	Books, music and collections				
☐					
☐					
☐					
☐					
☐					
☐					
☐					
			Lounge and living areas total		

Dining room

Room done ☐

Photo	Item	Make, model or serial no.	Year bought	Value (R)	Proof, and where it's kept
☐	Table and chairs				
☐	Sideboard or display cabinet				
☐	Good crockery and glassware				
☐	Silverware				
☐					
☐					
☐					
☐					
			Dining room total		

Kitchen

Room done ☐

Photo	Item	Make, model or serial no.	Year bought	Value (R)	Proof, and where it's kept
☐	Fridge and freezer				
☐	Stove and oven				
☐	Extractor fan				
☐	Microwave				
☐	Air fryer				
☐	Dishwasher				
☐	Coffee machine				
☐	Kettle and toaster				
☐	Blender and food processor				
☐	Pots and pans				
☐	Cutlery, crockery and glassware				
☐					
☐					
☐					
☐					
☐					
☐					
			Kitchen total		

Laundry

Room done ☐

Photo	Item	Make, model or serial no.	Year bought	Value (R)	Proof, and where it's kept
☐	Washing machine				
☐	Tumble dryer				
☐	Iron or steamer				
☐	Vacuum cleaner				
☐					
☐					
☐					
☐					
			Laundry total		

Main bedroom

Room done ☐

Photo	Item	Make, model or serial no.	Year bought	Value (R)	Proof, and where it's kept
☐	Bed and mattress				
☐	Bedside tables and lamps				
☐	Wardrobe and dresser				
☐	Clothing				
☐	Shoes and handbags				
☐	TV				
☐	Linen and duvets				
☐					
☐					
☐					
☐					
☐					
☐					
☐					
☐					
☐					
			Main bedroom total		

Bathrooms

Room done ☐

Photo	Item	Make, model or serial no.	Year bought	Value (R)	Proof, and where it's kept
☐	Hairdryer and straightener				
☐	Electric shaver				
☐	Scale				
☐	Towels				
☐					
☐					
☐					
☐					
			Bathrooms total		

Other bedrooms and children's rooms

Room done ☐

Photo	Item	Make, model or serial no.	Year bought	Value (R)	Proof, and where it's kept
☐	Beds and mattresses				
☐	Wardrobes and drawers				
☐	Desks and chairs				
☐	Tablets and laptops				
☐	Gaming devices				
☐	Toys				
☐	Sports equipment				
☐	Clothing				
☐	Linen and duvets				
☐					
☐					
☐					
☐					
☐					
☐					
☐					
☐					
	Other bedrooms and children's rooms total				

Study or home office

Room done ☐

Photo	Item	Make, model or serial no.	Year bought	Value (R)	Proof, and where it's kept
☐	Laptop or computer				
☐	Monitor				
☐	Printer				
☐	Wi-Fi router				
☐	Desk and office chair				
☐	Camera				
☐					
☐					
	Study or home office total				

Garage and storeroom

Room done ☐

Photo	Item	Make, model or serial no.	Year bought	Value (R)	Proof, and where it's kept
☐	Power tools				
☐	Hand tools				
☐	Bicycles				
☐	Camping equipment				
☐	Sports equipment				
☐	Ladders				
☐	Spare fridge or freezer				
☐	Items in storage boxes				
☐					
☐					
☐					
☐					
☐					
☐					
☐					
☐					
☐					
	Garage and storeroom total				

Garden and outdoors

Room done ☐

Photo	Item	Make, model or serial no.	Year bought	Value (R)	Proof, and where it's kept
☐	Lawnmower and trimmer				
☐	Pool pump, cleaner and cover				
☐	Braai and outdoor furniture				
☐	Outdoor lights and security cameras				
☐					
☐					
☐					
☐					
	Garden and outdoors total				

Fixtures and home systems

Room done ☐

Easy to forget because they're part of the house, but often the most expensive to repair or replace.

Photo	Item	Brand and model	Year installed	Value (R)	Installer and certificates
☐	Geyser				
☐	Solar panels				
☐	Inverter and batteries				
☐	Air conditioners				
☐	Alarm system				
☐	Electric fence				
☐	Gate and garage motors				
☐	Borehole pump and water tanks				
☐	Built-in cupboards				
☐	Generator				
☐					
☐					
☐					
☐					
☐					
☐					
☐					
			Fixtures and home systems total		

Valuables

Room done ☐

Some insurers ask for a valuation certificate for high-value items. Check your policy.

Photo	Item	Description	Year bought	Value (R)	Valuation or proof
☐	Jewellery				
☐	Watches				
☐	Artwork and antiques				
☐	Firearms				
☐	Musical instruments				
☐					
☐					
☐					
			Valuables total		

Anything else

Room done ☐

Collections, wine, musical instruments, mobility aids, or anything that didn't fit elsewhere.

Photo	Item	Make, model or serial no.	Year bought	Value (R)	Proof, and where it's kept
☐					
☐					
☐					
☐					
☐					
☐					
☐					
☐					
☐					
☐					
☐					
☐					
☐					
☐					
☐					
☐					
			Anything else total		

Keep it safe and up to date

- [ ] **Store a copy away from home** in the cloud or with someone you trust. An inventory that burns with the house won't help.
- [ ] **Add new things as you buy them.** Photograph the receipt before it fades or gets lost.
- [ ] **Review it once a year.** Before storm season is a good reminder.
- [ ] **Compare it with your insurance.** Once you see the total, check with your insurer or broker that your cover is right.
- [ ] **Tell someone where it is,** so your household can find it if you can't.

If something does go wrong

1. **Stay safe first.** Only go back inside once it's safe to do so.
2. **Photograph the damage** before you clean up or throw anything away.
3. **Contact your insurer or broker** as soon as you can, and note the date, time and claim number.
4. **Use this inventory** to list what was lost or damaged, with values and proof.

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Do it faster with Axario Home

Save yourself the manual admin and keep permanent proof. Try Axario Home for free. You can:

- Photograph each item and keep the receipt, warranty and manual with it
- Scan a receipt and have the item, price and date filled in for you
- Get a reminder before a warranty ends
- Share your inventory with your partner or family
- Find anything quickly for a claim, a repair or a move

Scan to start your free trial

Try Axario Home free for 14 days

axario.co.za/home
No card needed. Cancel anytime.

This checklist is a general guide to help you organise your household records. It is not insurance, legal or financial advice. Please check your policy or speak to your insurer or broker about your cover. Totals add up automatically in most PDF readers, such as Adobe Acrobat Reader and Chrome; if yours doesn't, add them up by hand.